
RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE ARAPAHOE COUNTY WATER AND WASTEWATER AUTHORITY**

HELD: February 9, 2022

13031 E. Caley Ave.
Centennial, CO 80111

ATTENDANCE:

Present were Directors: Doyle Tinkey, Brad Cromer, and Geri Santos-Rach. Present via Zoom video conferencing were Directors Tom Wood, Perry Deeds, Derek Killebrew, Jeff Baker, and Nancy Sharpe. Also in attendance in person were Steve Witter, Matt Vigil, Tony Campbell, Patty Pratt, Sandor Rebek, Sam Waxlax, and Legal Counsel Ron Fano; via Zoom were Kevin McBrien, and Savana Dumler. The guest in attendance was Alan Leak, of Respec.

CALL TO ORDER:

Director Tinkey called the meeting to order at 9:03 a.m. The Pledge of Allegiance was recited.

ADOPTION OF THE AGENDA:

Director Santos-Rach made a motion to adopt the Agenda as presented. The motion was seconded by Director Cromer and passed 8 to 0, as follows:

Doyle Tinkey – Yes
Jeff Baker – Yes
Tom Wood – Yes
Perry Deeds – Yes
Derek Killebrew – Yes
Nancy Sharpe – Yes
Geri Santos-Rach – Yes
Brad Cromer – Yes

PUBLIC FORUM

No one came forward to address the Board.

CONSENT AGENDA:

Director Santos-Rach made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Cromer and passed unanimously 8 to 0, as follows:

Doyle Tinkey – Yes
Jeff Baker – Yes
Tom Wood – Yes
Perry Deeds – Yes
Derek Killebrew – Yes
Nancy Sharpe – Yes
Geri Santos-Rach – Yes
Brad Cromer – Yes

The Consent Agenda consisted of the following:

1. Request for Approval of Minutes of the Board of Directors of the Arapahoe County Water and Wastewater Authority - from January 12, 2022
2. Request for Approval of Payment Register for January 2022
3. Ratification of Approval Regarding the Joint Water Purification Plant (JWPP) Membrane Filtration Module Replacement Project
4. Request for Approval of Water Supply Agreement with the City of Longmont

GENERAL BUSINESS ACTION ITEMS

ITEM No. 5 – Discussion and Update Regarding Creation of New Position – Field Maintenance Supervisor

Mr. Campbell explained the decision to modify the current structure of ACWWA's Maintenance department by the creation of the new position of Field Maintenance Supervisor. Keeping in mind that asset care is one of ACWWA's top priorities, this position will be responsible for all valve repair/maintenance, manhole repair/maintenance, hydrant repair/maintenance, collection, distribution piping repair, building maintenance on all field assets (excluding Chambers), snow removal for Admin well/LS sites and Field Trailer, and any future underground construction that will be done inhouse. Mr. Campbell then introduced Harry Ploschenski, who via promotion was named the new Field Maintenance Supervisor. Mr. Ploschenski then gave a brief review of the work he and his staff have accomplished so far this year and plans for the remainder of the year. The Board congratulated Mr. Ploschenski on his promotion.

ITEM No. 6 – Discussion and Possible Action Regarding the Joint Water Purification Plant (JWPP) RO Reconversion Project (Possible Executive Session)

Discussion of this item was postponed until the end of the meeting.

ITEM No. 7 – General Manager’s Report to the Board of Directors – No further report necessary at this time.

ITEM No. 8 – Operations and Facilities Report – No further report necessary at this time.

ITEM No. 9 – Finance and Administration Report – No further report necessary at this time.

ITEM No. 10 – Legal Report – Mr. Fano stated that the only legal matter would be discussed during the upcoming Executive Session.

ITEM No. 11 – Updates – No further report necessary at this time.

ITEM No. 6 – Discussion and Possible Action Regarding the Joint Water Purification Plant (JWPP) RO Reconversion Project (Possible Executive Session)

EXECUTIVE SESSION

At 9:27 a.m., Director Santos-Rach made a motion to enter into an Executive Session, pursuant to §24-6-402(4)(b) to consult or receive legal advice from the attorney regarding the JWPP. The motion was seconded by Director Cromer and passed unanimously 8 to 0 as follows:

Doyle Tinkey – Yes
Jeff Baker – Yes
Tom Wood – Yes
Perry Deeds – Yes
Derek Killebrew – Yes
Nancy Sharpe – Yes
Geri Santos-Rach – Yes
Brad Cromer – Yes

The following Board Members were present in the Executive Session: Doyle Tinkey, Brad Cromer, and Geri Santos-Rach. Those Board Members in attendance via Zoom video conference were: Tom Wood, Perry Deeds, Nancy Sharpe, Jeff Baker, and Derek Killebrew. Staff and consultant in attendance were Steve Witter, Matt Vigil, Tony Campbell, Patty Pratt, Legal Counsel Ron Fano, and Alan Leak, Respec. Staff in attendance via Zoom was Kevin McBrien. (At the request of legal counsel, this Executive Session was not recorded, and a letter from legal counsel is attached to these minutes.)

At 11:01, Director Killebrew left the meeting.

At 11:05 a.m., a motion to adjourn the Executive Session was made by Director Santos-Rach. The motion was seconded by Director Cromer and passed unanimously 7 to 0 as follows:

Doyle Tinkey – Yes
Jeff Baker – Yes
Tom Wood – Yes
Perry Deeds – Yes
Nancy Sharpe – Yes
Geri Santos-Rach – Yes
Brad Cromer – Yes

ADJOURNMENT

At 11:05 a.m., the meeting was adjourned.

Approved: _____ 3-9-_____ 2022.

ARAPAHOE COUNTY WATER AND
WASTEWATER AUTHORITY



Doyle Tinkey, President

ATTEST:



Geri Santos-Rach, Secretary



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RONALD L. FANO
DIRECT DIAL: (303) 839-3820
rfano@spencerfane.com

File No. 5113777-4

February 10, 2022

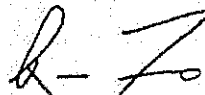
Arapahoe County Water and
Wastewater Authority
Attn: Patty Pratt
13031 E. Caley Avenue
Centennial, CO 80111

Re: Opinion Concerning Executive Session Held February 9, 2022

Members of the Board:

In my opinion, the executive session concerning legal issues related to the JWPP Reconversion Project and negotiations with CH2M Hill that occurred during the Board meeting that I personally attended on February 9, 2022 was properly announced and was a privileged attorney-client communication. Therefore, no record or electronic recording of this executive session was required pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S.

Very truly yours,



Ronald L. Fano

DN 3108830.1