



Arapahoe County Water and Wastewater Authority

13031 E Caley Avenue, Centennial, CO 80111 9364

Phone (303) 790-4830, Fax (303) 790-9364

Subject: ACWWA Wastewater Pretreatment Survey

Dear Valued Customer,

I trust this letter finds you in good health. As part of our unwavering commitment to maintaining water quality and safeguarding the environment, the POTW requires your participation in completing the POTW Wastewater Pretreatment Survey.

Why is your participation crucial?

The insights you provide through this survey are invaluable. They enable us to better understand potential pollutants, evaluate treatment processes, and prevent any contamination of sewage sludge at our POTW Treatment Facility. Your active involvement directly contributes to the overall well-being of our community and the preservation of our natural resources.

Please note that completing this survey is mandatory.

****How to complete the survey: ****

1. Enclosed with this letter, you will find the following:
 - a. QR code link to the ACWWA Pretreatment Wastewater Survey (below).
 - b. The website link to the ACWWA Pretreatment Wastewater Survey: [ACWWA Pretreatment Wastewater Survey - Link](#).
 - c. You may also access the ACWWA Wastewater Survey from the ACWWA Pretreatment Program Webpage: [ACWWA Pretreatment Program Webpage Link](#).
2. Please take a few moments to thoughtfully answer the questions.
3. Once completed, certify and submit your responses.

Please note that this survey is required to be signed by an authorized representative. The authorized representative is one who meets the requirements listed on page 2 of this letter.

Should you have any questions or require further assistance, our dedicated team is available to assist. Feel free to contact us at pretreatment@acwwa.com.

Thank you for being an essential part of our collective efforts to ensure clean water and a healthier environment. Together, we make a positive impact.

Sincerely,

ACWWA Pretreatment Coordinator
Arapahoe County Water and Wastewater Authority
13031 E Caley Avenue
Centennial, CO 80111
Pretreatment@acwwa.com





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40 CFR 403.12(l) Signatory requirements for Industrial User reports. The reports required by [paragraphs 40 CFR 403.12\(b\), \(d\), and \(e\)](#) shall include the certification statement as set forth in [§ 403.6\(a\)\(2\)\(i\)](#), and shall be signed as follows:

- (1) By a responsible corporate officer, if the Industrial User submitting the reports required by [paragraphs 40 CFR 403.12\(b\), \(d\), and \(e\)](#) is a corporation. For the purpose of this paragraph, a responsible corporate officer means:
 - (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (ii) The manager of one or more manufacturing, production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- (2) By a general partner or proprietor if the Industrial User submitting the reports required by [paragraphs 40 CFR 403.12\(b\), \(d\), and \(e\)](#) is a partnership, or sole proprietorship respectively.
- (3) By a duly authorized representative of the individual designated in [paragraph 40 CFR 403.12\(l\)\(1\)](#) or [\(l\)\(2\)](#) if:
 - (i) The authorization is made in writing by the individual described in paragraph (l)(1) or (l)(2);
 - (ii) The authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the Industrial Discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
 - (iii) the written authorization is submitted to the Control Authority.
- (4) If an authorization under [paragraph 40 CFR 403.12\(l\)\(3\)](#) is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of [paragraph 40 CFR 403.12\(l\)\(3\)](#) must be submitted to the Control Authority prior to or together with any reports to be signed by an authorized representative.